

Re-Opening Plan

September 2020



Museum School 25

579 Warburton Avenue
Yonkers, New York 10701

Principal	JoAnn DiMaria	jdimaria@yonkerspublicschools.org
Assistant Principal	Beverly Turner-Nash	bturner-nash@yonkerspublicschools.org
Nurse	Constance Nugent	cnugent@yonkerspublicschools.org
Principal's Clerk	Xiomara Rodriguez	xrodriguez@yonkerspublicschools.org
PowerSchool Clerk	Kathy DeLaurentis	kdelarentis@yonkerspublicschools.org

School Phone Number	914-376-8450
School Website	www.yonkerspublicschools.org/museum25
Social Media	Twitter: jdimaria@museum25yps

In-Person Instruction

Schools will reopen for all students and instruction will take place in-person at schools.

- Daily in-person instruction with social-distancing protocols based on current NYS DOH information
- Alternative plans for medically vulnerable/high-risk groups
- Plans for health, safety and screening
- Scenario contingent upon guidelines outlined by Governor's Office, DOH, NYSED and local government

Hybrid Instruction

Students will complete some instruction in-person and some instruction online.

- Two groups of students "A" and "B"
- Each group is receiving in-person instruction at least two consecutive days of the week.
- Flex Day Wednesday will include: online remote instruction for all students (except ICT and selected Multilingual learners who will receive in-person supplemental support), additional cleaning of schools and professional development for staff.
- Alternative plans for high risk/medically vulnerable groups.
- Plans for health, safety and screening
- Contingent upon guidelines outlined by Gov. office, DOH, NYSED and local governments
- All staff is expected to report to work.

Online Remote Instruction

School sites are closed to students and all instruction takes place online.

- Circumstances require schools to remain closed for in-person instruction.
- All instruction occurs remotely via Microsoft Teams until further notice.
- Scenario contingent upon guidelines outlined by Governor's Office, DOH, NYSED and local government
- All staff is expected to report to work

Health and Safety

Museum School 25 parents are responsible for checking their child's temperature and completing the COVID-19 Questionnaire to support the safety of everyone in our learning community.

- Parents/guardians are to complete the Health Screening Questionnaire for each day a student is attendance. Schools will determine additional screening as needed.
- A disinfected iPad will be provided to parents to complete the COVID Questionnaire at the Entry Door. Parent entry is prohibited.
- Paper Questionnaires will be available in the Main Office. Any individual without an electronic submission will be required to complete a paper submission.
- Students without any response (electronic or paper) will be isolated until parental contact yields the required responses.
- Student temperatures will be checked daily upon arrival, using District provided kiosk or other thermometer scanners.
- Face coverings must be worn by all individuals in the building at all times. Individuals will be provided with a mask if they are without.
- Face Mask breaks will be provided outdoors at assigned times following social distancing guidelines.
- Students presenting emergent symptoms will be triaged by the nurse and/or Montefiore Clinic

- **Arrival:**

School entry times will be in compliance with Social Distancing Guidelines, to facilitate temperature screenings and collect Daily Attestation Forms brought to school. **Students only** (Parents/Visitors not allowed to enter) will enter through the designated entrance of the building for a temperature screening as follows:

- Staggered arrival of buses will allow for social distancing in our cafeteria for breakfast service. Students who require this meal will be seated in the cafeteria within the parameters of social distancing guidelines. Upon completion of their meal Grades P-2 will be housed in the auditorium until 8:35 for teacher pickup. Grades 3-6 will wait in the playground while observing social distancing guidelines.
- **Dismissal** will follow our traditional procedure:
 - PreK and K pickup staggered at the main door.
 - Grades 4 and 5 will stagger their dismissal at the cafeteria doors.
 - Grades 1, 2, and 3 will stagger dismissal at the parking lot level.
- Each grade level will wait for an announcement as to when to depart from their classrooms.
- Bus students will also be held in their classrooms until their bus arrival is announced via PA system.
- Movement through hallways will follow directionality posted and be supervised by aides.
- Class size will function at 50% or less as determined by the percentage of students opting for Remote Only Instruction Student.

Sign Outs will not be permitted after 2:30 p.m.

Facilities

- Teachers will collaborate with administration to best maximize classroom space.
 - All student desks will be faced in one direction in adherence to social distancing guidelines.
 - All classroom and hallway windows be opened afford proper ventilation.
 - Air circulators in every classroom have been commissioned to ensure proper function utilizing HEPA filters
 - Water fountains will be decommissioned. Bottled water fillers will be installed to replace fountains.
 - Lunch hours were elongated to minimize occupation of the cafeteria. Cafeteria hours are as follows:
 - PreK-K: lunch/recess – 11:00 - 12:00
 - Grades 1-2: lunch/recess – 11:30-12:30
 - Grades 3-4: lunch/recess - 12:10- 1:10
 - Grades 5-6: lunch/recess - 12:50-1:50
 - Students bringing their own lunch must do so in a disposable paper bag.
 - Teachers escort class to bathroom to reduce the number of individual trips and chance encounters with other students in halls.
 - Bathroom schedules to assign 20 minute windows to specific homerooms to ensure that one student enters the bathroom at a time.
 - Direct instruction will be provided on the topic of hand washing/sanitizing.
 - Hand sanitizing stations will be located throughout the building.
 - Social distancing will be practiced throughout the building with the aid of floor decals in common areas
 - All emergency drills will be adhered to with respect to social distancing guidelines which are feasible with reduced population.
- As per CDC Guidelines, NYS. Health Dept., YPS Reopening Plan
- Classroom w/windows will be functioning and open for proper air-flow
 - Classroom w/o windows will have appropriate air circulation and ventilation and circulation
 - Classroom w/o appropriate ventilation will not be used

Nutrition

- Grab and Go breakfasts bags will be available to all students. Upon arrival student will be given their bags which they will bring to the classroom for consumption.
- Student hot lunch will be served in the cafeteria with a maximum capacity of 30 seats in a session. Tables will be sanitized after each session is completed.
- Beyond the 30 seat capacity, students will be offered a bagged lunch to be brought back to classroom on alternating days in attendance. These seatings will be rotated within A and B Groupings.
- No sale of snacks, candy, popcorn, cakes, etc. will be allowed in the building for any fundraising purposes. The only edibles in the school will be issued by Food Services.
- Birthday parties will not be celebrated in the classrooms, as no visitors or outside food are allowed in the building.

Transportation

- Bus personnel will collect the COVID- 19 Questionnaire from parents/students upon pick up. Parents will be attesting to the fact that students are not experiencing any COVID-19 symptoms prior to their child's departure.
- Students are to distance from each other at bus stop, upon boarding, seating, and disembarking.
- Parents are welcome to transport their children to school to allay any concerns they may have.
- Buses will be cleaned and sanitized using CDC & DOH recommended products
Siblings and students from the same households that are assigned transportation may sit together.

Social and Emotional Well-Being

- Administration will collaborate with the PPS Team to present timely and pointed professional development to teachers in connection with COVID-19-related affective symptom identification and appropriate interventions for our students and staff members alike.
- The PPS Team will access resources from Community Partners, Andrus and Montefiore to actualize the above goal.
- Museum School 25 will continue to provide research-based findings discussions and implications to teacher practices to support students' socioemotional well-being and learning.

Teaching and Learning

- In addition to our use of MAP performance as a formative assessment with corresponding interventions, Museum School 25 will continue to triangulate these performances with that of DRA and state assessments to develop individual action plans for students. Workshop model of instruction premised on small group productive challenge will remain a mainstay with social distancing guideline adherence through the use of technology. Continued professional development will be delivered to ensure cultural responsiveness and equity.
- Weekly Congruence will be scheduled on Wednesday for all grade levels to address pacing, interdisciplinary planning and student action plans.
- Reduced class size inherent in the Hybrid Model of Instruction will better student-teacher ratios that will facilitate above goals.

Group A: will attend school Mondays & Tuesdays (excluding holidays)

Group B will attend school Thursday & Fridays

Group C: (ELL's) Will attend school Mondays, Tuesdays, Thursdays and Fridays

Group D: 100 % remote instruction

Wednesdays will be a Flex Day with synchronous remote instruction for all students, except for Multilingual learners (entering and emerging skill) who will receive a half-day, in person support. Teachers will receive professional development.

Technology and Connectivity

- Museum School 25 will supplement student technology needs beyond the District's capability
- Teachers will implement the use of Microsoft Teams as a standard platform of instruction to support parental assistance to students in a Remote Only condition.
- Teachers will implement Class Dojo as a standard platform for PBIS purposes only to incorporate Remote students into the classroom environment.
- Teachers will share successful remote learning units with colleagues for implementation and/or adaptation.

Special Education

- Baseline assessments will be used to determine student proficiencies and will be referenced for our needs analysis.
- Teachers will be encouraged to access MLP catalog for appropriate training offerings.
- Teacher training will resume as articulated in our partnership with SWBOCES to address this targeted population.

Bilingual Education

- Students receiving ENL services will do so in a hybrid model, with 2 days of in-person instruction and 3 days of distance learning. This will occur in both push-in and pull-out models as scheduled by the school.
- Group D students will receive 5 days of ENL services remotely at home.

Attendance

- Museum 25 will continue to use outreach models to address and avert chronic absenteeism. These include but are not limited to parent contact by teacher, administration, Parent Liaison.

It is important for all families to stay connected and informed with the school during this pandemic. Each family is responsible for checking into various YPS platforms at all times and make it a part of their daily routine as information changes.

For students engaging from home, the District recommends teachers give daily attendance assignments or exit ticket in Dojo and mark students engaged in PowerSchool. Conversations, meetings and other forms of communication must be “Log Entries” on student’s page in PowerSchool.

Staffing/Human Resources

- Splitting classes/mass preps are no longer a viable solution for teacher coverages. TA and prep sub will be utilized when no outside substitute teacher is assigned.